



GAMBIA PARTNER SKILLS TRAINING CENTRE- SANYANG

TEL:7774747/ 7261207/ 3855883

STUDENTS CODE OF CONDUCT

1. Students must be always regular and punctual, school starts 9:00am and finish at 3:00pm.
2. Full school uniforms must be worn within the school grounds/premises, and all the students must be decently dress in the appropriate school uniform. No shirt is allowed to be worn on-top of the school uniform.
3. Fighting, smoking, gambling, stealing, drinking, and foul language are strictly forbidden and are punishable by suspension in the first instance and withdrawal from the skill centre if it persists.
4. Immediate Suspensions Include:
 - (a) Living the school premises without notice from the school office.
 - (b) Negligently disrespecting teachers & staff members.
 - (c) Intentionally damaging the school utilities and properties.
 - (d) Smoking of any kind is strictly prohibited.
 - (e) Keeping drugs, weapons, or dangerous implements on the school ground/premises.

These acts will be punishable by suspension and shall be dealt with accordingly but if replicated, this will follow by withdrawal of admission from the skill centre.

5. Sexual harassment toward peers or offices/ instructors in any form is strictly forbidden.

6. Any student who is absent from school for a consecutive (2weeks) without the notice from the school office, he/she will lead to admission withdrawal.
7. Any student who is absent due to illness should report to the administration office with a due medical report.
8. The staff room and office are strictly out of bound to all students except upon invitation by a staff.
9. Parents/guardians are encouraged to visit the skill centre often at times to monitor their children's work and conduct.
10. All national laws and other rules and regulations issued by the Ministry of Higher Education, Research, Science and Technology that do not appear on this list equally apply.
11. For students, the expectations in terms of their personal behaviour include the treatment of their instructions. All students must treat the teachers, staff, and colleagues with respect and dignity, all students are required to be courteous in their interactions with staff, teachers, and their colleagues.
12. All students are expected to respect the privacy of teachers, staff, and their colleagues.
13. Using of mobile phones during class period is strictly forbidden.
14. Any student caught using his/her mobile phones during forbid periods, shall have his/her phone seized.

Communication protocol for parents

Note: In the case of concern or emergency, we kindly ask that, parents, or guardians to contact the school authorities instead of directly contacting the students. If necessary, the school will facilitate communication between you and your child in a way that doesn't disrupt their learning.

15. Love relationship and show of affections are not supposed to be exhibited in the skills centre premises.

16. All students are expected to be ethical and honest. Course works are supposed to be the students own original work.
17. All course work, examination and assessment instructions must be followed; cheating in examination is strictly forbidden.
18. All students should adhere to the skills centre's health and safety policies and instructions.
19. **These rules must be signed by each student and their parent/guardian.**



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SIGNATORY

Student Name:

Signature **Date**.....

Parents/Guardian Name..... **Signature**.....

Date.....